

Name of the Procuring Entity : **BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS**
Project Reference Number : BFPNHQ RFQ 2016-042F1
Location of the Project : BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS
Agham Rd., Bgry. Bagong Pag-asa, Diliman, Quezon City

Standard Form Number : SF-GOOD-60
Revised on : 24-May-04

REQUEST FOR QUOTATION
Professional Fee for the Conduct of Physical Fitness Activity 2016

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **0900H 13 SEPTEMBER 2016. LATE SUBMISSION WILL NOT BE ACCEPTED.**

- Note: 1. ALL SUPPORTING DOCUMENTS MUST BE CERTIFIED TRUE COPY BY THE BIDDER;
2. DELIVERY PERIOD: 20 CALENDAR DAYS UPON NTP;
3. DELIVERY LOCATION: BFP NHQ AGHAM ROAD BRGY BAGONG PAG ASA QUEZON CITY
4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND
6. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:
a. SEC/DTI Registration;
b. Business/Mayors Permit;
c. BIR Registration Certificate;
d. Valid TAX Clearance Certificate ; and
e. Valid PhilGEPS Registration Certificate

Item No.	DESCRIPTION	QTY	ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Professional Zumba Instructor for 40 days for the conduct of Physical Fitness Activity for CY 2016 Qualification: ***must be a Licensed Zumba Fitness Instructor ***Specialize in aerobics, yoga or other fitness activity ***he/she works with individuals or groups, providing both instruction and motivation ***must be also be physically fit as he/she spend their workday exercising ***must have knowledge of fitness sports techniques ***profound ability to explain techniques and movements clearly ***immense ability to teach a variety of aerobics *nothing follows* Project Implementation: Every Tuesday and Thursday (1hour) of CY 2016 Mode of Procurement: NP-SVP	1 pax	2,500.00	100,000.00		
GRAND TOTAL				100,000.00		

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name and Signature of Authorize Representative

Company Name/Business name

Tel. No. / Cellphone No./ email address

Date