

Name of the Procuring Entity : **BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS**
 Project Reference Number : BFP-SSVP RFQ 2016-045F1
 Location of the Project : BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS
 Agham Rd., Bgry. Bagong Pag-asa, Diliman, Quezon City

Standard Form Number : SF-GOOD-60
 Revised on : 24-May-04

REQUEST FOR QUOTATION

Lease of Venue for the Conduct of Structural Collapse Responders Awareness Level Training Course and Fabrication of Training Props

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **0900H SEPTEMBER 14 2016. LATE SUBMISSION WILL NOT BE ACCEPTED.**

Note: 1. ALL SUPPORTING DOCUMENTS MUST BE CERTIFIED TRUE COPY BY THE BIDDER;

2. **DELIVERY PERIOD: OCTOBER 24-28, 2016;**

3. **DELIVERY LOCATION: AS SPECIFIED BELOW;**

4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE

(1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND

6. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:

a. SEC/DTI Registration;

b. Business/Mayors Permit;

c. BIR Registration Certificate;

d. Valid TAX Clearance Certificate ; and

e. Valid PhilGEPS Registration Certificate

Item No.	DESCRIPTION	QTY	ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	<p>Lease of Venue for the conduct of Structural Collapse Responders Awareness Level Training Course and Fabrication of Training Props will be scheduled on October 24-28, 2016 for Five (5) days inclusive of accomodation, Seminar venue, Honoraria and Fabrication of training props for 45 participants for 5 days activity within R4A.</p> <p>A. Services Accomodation for 5 days for 45 participants with single, double or triple sharing aircon rooms, with cable television and internet connection; Free use of conference room for 12hour/day for 5 days inclusive of audio visual equipment (digital projector), with microphone, white board and markers, flip chart, rostrum/podium with free flowing coffee, candies/mints, free welcome drinks (iced tea).</p> <p>*** Free use of recreational facilities for all participants</p> <p>B. Payment Terms *** No down payment, all expenses shall be paid after the conference and upon presentation/submission of Statement of Account.</p> <p>C. MEAL: Assisted Buffet Meals and Plated Snacks ***Assisted Buffet Meals and Plated Snacks Breakfast: Choice of one (1) viand served with egg, rice, juice, coffee or tea. AM Snack with drinks: Sandwich or pasta with soda/juice/mineral water. Lunch: Three (3) Viands (Meat, Fish, Vegetable, serve with steamed rice, dessert, soup of the day with drinks) PM Snack: Sandwich or Pasta with soda/juice/mineral water.</p> <p>Dinner: 2 viands and 1 vegetable serve with steamed rice, dessert, soup amd drinks (soda/juice/mineral water) *with unlimited serving of rice</p> <p>Others: One (1) pc tarpaulin all colours including layout, editing and conceptualization, size 3ft x 9ft.</p> <p>Mode of Procurement: NP-LV Date of Implementation: October 24-28, 2016</p>			270,000.00		
GRAND TOTAL				270,000.00		

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____

Warranty _____

Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name and Signature of Authorize Representative

Company Name/Business name

Tel. No. / Cellphone No./ email address

Date