

Name of the Procuring Entity : **BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS**
 Project Reference Number : BFP- AMPC 18-037
 Location of the Project : BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS
 Agham Rd., Bgry. Bagong Pag-asa, Diliman, Quezon City

Standard Form Number : SF-GOOD-60
 Revised on : 24-May-04

REQUEST FOR QUOTATION

Meals for the Conduct of Agency Performance Planning and Review Conference (Command Conference) (1st Quarter) (Inclusive of Accommodation)

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **1:00PM 5 April 2018 at 5th floor SMD office. LATE SUBMISSION WILL NOT BE ACCEPTED.**

- Note: 1. ALL SUPPORTING DOCUMENTS MUST BE CERTIFIED TRUE COPY BY THE BIDDER;
 2. **DELIVERY PERIOD: Please see below**
 3. **DELIVERY LOCATION: Please see below**
 4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND
 6. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:
 a. **Business/Mayors Permit;**
 b. **Omnibus Sworn Statement;**
 c. **PhilGEPS Registration Number**

Item No.	DESCRIPTION	QTY	ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	<p>Meals for the Conduct of Agency Performance Planning and Review Conference (Command Conference)(1st Quarter) (Inclusive of Accommodation)</p> <p>Specification: Services > Meals for three days for fifty (50) participants (breakfast, AM snack, Lunch, PM snack, Dinner)</p> <p>Meals: Assisted Buffet Meals and Plated Snacks</p> <p>May 2, 2018 Breakfast: Beef Tapa, Egg, Tomatoes, Rice, Coffee or Fruit Juice AM Snack: Tuna Sandwich with potato chips, Iced Tea Lunch: Crab and Corn Soup, Stir Fry Beef, Pan-fried Fish with tomato capers sauce, bean sprout with tofu, steamed rice, banana PM Snack: Pancit Palabok with Puto, Cucumber-Lime Juice Dinner: Green Herbs Soup, Chicken Sate, Fish Fillet, Buttered Parsley Potato, Steamed Rice, Brownies</p> <p>May 3, 2018 Breakfast: Corned Beef, Salted Egg with Tomatoes, Fried Rice, Coffee or Orange Juice AM Snack: Chicken Wonton Noodles, Prawn Crackers, Lemonade Lunch: Mushroom Soup, Roast Beef, Peri-peri Chicken, Buttered Veg, Steamed Rice, Leche Flan PM Snack: Grilled Chicken Salad Sandwich, Fries, Pineapple Juice Dinner: Clam Chowder Soup, Beef Steak, Grilled Mahi Fish with Soy Vinegar, Ensaladang Talong, Steamed Rice, Fresh Mango Fruit</p>	50 pax	2,000.00 x 50 pax 100,000.00 x 3 days	300,000.00		

<p>May 4, 2018</p> <p>Breakfast: Boneless Bangus, Tortang Talong, Fried Rice, Coffee or Pineapple Juice</p> <p>AM Snack: Cheesy Lasagna with Garlic Bread, Cucumber-Lime Juice</p> <p>Lunch: Sinigang na Ulo ng Salmon sa Miso with Veggies, Ensaladang Mangga at Kamatis, Steamed Rice, Crema de Fruta</p> <p>PM Snack: Fresh Lumpiang Ubod (2pcs), Iced tea</p> <p>Dinner: Seafood Chowder, Lechon Manok, Fish Escabeche, Stir Fry Mushroom and Water Spinach, Steamed Rice, Buco Pandan</p> <p>Inclusive of:</p> <ul style="list-style-type: none"> > Accommodation for Three (3) days for Fifty (50) participants within Quezon City, with single, double and sharing rooms; > 1pc Welcome steamer (1m x 4m) > 1pc Backdrop Steamer (2m x 4m) > Free use of conference room for 12 hours/day for Three (3) days for 50 Participants inclusive of audio-visual equipment, with three (3) microphones, white board and markers, flip chart, rostrum/ podium with free flowing coffee, drinking water, candies/ mints, and free welcome drinks. <p>Payment terms</p> <p>No downpayment, all expenses shall be paid within fifteen (15) days after the conference and upon presentation/ submission of Statement of Account.</p> <ul style="list-style-type: none"> > Free or discounted rates of recreational facilities for all the participants > Accommodation, meals and use of facilities in case of additional participants at the same price or less than the regular participants. <p>2 Provision of Seminar kit for Fifty (50) Participants, inclusive of writing materials (pencil, ballpen, yellow paper, notebook)</p> <p>Mode of Procurement: NP-SVP Date of Delivery/ Completion/Service: May 2-4, 2018</p>		50 kit			
GRAND TOTAL			Php	300,000.00	

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name and Signature of Authorize Representative

Company Name/Business name

Tel. No. / Cellphone No./ email address

Date