



Republic of the Philippines
 Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
NATIONAL HEADQUARTERS



Project Reference Number : RFQ18-089
 Location of the Project : BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS
 Agham Rd., Bgry. Bagong Pag-asa, Diliman, Quezon City
 Standard Form Number : SF-GOOD-60
 Revised on : 24-May-18

REQUEST FOR QUOTATION

Production of Audio-Visual Presentation for the BFP 27th Anniversary Celebration

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your quotation duly signed by your representative not later than 01:00 PM 17 July 2018. **LATE SUBMISSION WILL NOT BE ACCEPTED.**

Note:

1. **DELIVERY PERIOD:** Please see below
2. **DELIVERY LOCATION:** Within Quezon City
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND
5. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:
 - a. *Mayor's / Business permit*
 - b. *Philgeps Registration Number*
 - c. *Omnibus Sworn Statement*

Item No.	DESCRIPTION	QTY		ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Production of Audio-Visual Presentation for the BFP 27th Anniversary Celebration	1	lot		79,000.00		
	General Description: an approximately 10-minute-long Audio-Visual Presentation depicting the BFP's latest latest accomplishments, developments, and current plans and programs to be presented during the BFP 27th Anniversary Celebration on August 2,2018.						
	Project Specifications:						
	Video Length: Approx. 9-12 minutes						
	Script: Tagalog (furnished by Service Provider and duly signed by Chairperson of AVP Committee)						
	Production Services:						
	*Video Shooting for 3 Days in select locations within NCR						
	*Audio Mixing						
	*Voice Dubbing - Male(Baritone, Commanding) with up to 3 recording sessions for any corrections in script						
	*After Effects (or similar program) Graphics						
	*Non-linear video editing in Adobe Premiere with unlimited unlimited number of corrections						
	*Music Overlay with non-copyrighted music						

	*Final Output: 1920x1080 MP4-H.264 format Video File, Master Copy saved in 2 high-quality USBs						
	Mode of Procurement: NP-SVP						
	Date of Delivery /Completion/Service: 27 July 2018						
GRAND TOTAL						79,000.00	

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____

Warranty _____

Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name and Signature of Authorize Representative

Company Name/Business name

Tel. No. / Cellphone No./ email address

Date