



Republic of the Philippines
Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
NATIONAL HEADQUARTERS



Project Reference Number : RFQ18-119
Location of the Project : BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS
Agham Rd., Bgry. Bagong Pag-asa, Diliman, Quezon City
Standard Form Number : SF-GOOD-60
Revised on : 24-May-18

REQUEST FOR QUOTATION

Ligtas Pilipinas Informative Video Production

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your sealed quotation duly signed by your representative not later than **01:00PM 23 October 2018** at the Office of the BAC Secretariat, Rm. 502, Supply Management Division, BFP-NHQ, Agham Road, Brgy. Bagong Pag-Asa, Quezon City. LATE SUBMISSION WILL NOT BE ACCEPTED.

Note:

1. **DELIVERY PERIOD: Please see below**
2. **DELIVERY LOCATION: Within the vicinity of Quezon City**
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND
5. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:
 - a. **Mayor's / Business permit**
 - b. **Philgeps Registration Number**
 - c. **Omnibus Sworn Statement**
 - d. **Latest Business / Income Tax Returns**

Item No.	DESCRIPTION	QTY	ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Ligtas Pilipinas Informative Video Production					
	VIDEO PACKAGE 1: OPLAN LIGTAS NA PAMAYANAN INSTRUCTIONAL AND INFORMATION VIDEOS			290,000.00		
	VIDEO. 1 Community Fire Protection Plan Video 12 to 15 Minute Instructional Video on how to prepare the Community Fire Protection Plan and the Community Fire Auxilliary Group (CFAG). -Video shall have a combined animated/motion graphics and live action presentation flashed along with the narrator.	2	Video 120,000.00			
	VIDEO. 2 Ligtas Pilipinas Music Video 3-5 Minute Music Video of the Winning Song of the 2018 FPM and Carrying jingle of the OPLAN. - Inclusive of the One Day Video Shoot and Studio Recording on set at the region	1	Video 50,000.00			
	VIDEO.3 Household and Community Fire Safety Short Clips 1 Minute Instructional Video on the basic tips on how to extinguish fires at home. Videos on tips such as: * Exit Drill at Home (What to do in case of fire) *Kitchen and Household Appliance Do's and Dont's *Good Housekeeping Key to Fire Safety *Fire Safety in the Community -Video shall have a combined animated / motion graphics and live action presentation with the safety tips flashed along with the narrator. (Similar to National Geographic Safe Tips Video)	4	Video 120,000.00			
	VIDEO PACKAGE 2: OPLAN LIGTAS NA PAARALAN INSTRUCTIONAL AND INFORMATIVE VIDEOS			400,000.00		
	VIDEO 4: Sine Eskwela Laban sa Sunog Video 30 minutes video film showing on how to escape from a burning laboratory classroom. -The video film should be Dora like animation.	1	Video 100,000.00			

<p>VIDEO 5: Fire Station Tours Videos 5-8 minutes video film to be presented at DepEd encourage to them to include BFP as one of their destination during the LAKBAY ARAL PROGRAM (Field Trip) "STATION 1: Lecture Phase -Brief History of BFP (Evolution of Fire Service) and School Fire Safety Tips (Video shall be a combined animated/ motion graphics and presentation along with narrator)" "STATION 2: Model Station Phase -Presentation of Physical structure of a typical fire station. (Actual Video Shooting)" "STATION 3: Suimulation Activities Phase -students personally experience firefighting fire suppression activities. (Actual Video Shooting)" "STATION 4: Emergency and Medical Rescue Phase -teach the students on different first aid techniques (Actual Video Shooting)"</p>	4	Video	240,000.00			
<p>VIDEO 6: SERT - School Emergency Response Team Video 3-5 minutes video presentation on how to organized SERT and their functions (Video shall be a motion graphics and presentation along with narrator)"</p>	1	Video	60,000.00			
<p>VIDEO PACKAGE 3: OPLAN LIGTAS NA KABUHAYAN INSTRUCTIONAL</p>				300,000.00		
<p>VIDEO 7 : Fire Safety Instructional Videos 35-50 Minutes Instructional Video on Fire Safety, lecture on the conduct of inspection, etc. -Video shall have a combined animated / motion graphics and live action presentation flashed along with the narrator.</p>	3	Video	300,000.00			
<p>GENERAL VIDEO SPECIFICATIONS - Script and Concept shall be provided by FSID, video storyline, shot list and video sequencing prepared by the provider. - The provider must present storyline prior to final video production. VIDEO OUTPUT REQUIREMENTS -Marketing videos for YOUTUBE Codec: H.264 Format: mp4 Broadcast standard: NTSC Aspect ratio: 16:9 Sizes: 1080p (1920x1080) - Audio: 192 kbitz / sec Stereo: 2 Channel Stereo</p>						
<p>Date of Delivery / Completion/Service: December 15, 2018</p>						
<p>Mode of Procurement: NP-SVP</p>						
GRAND TOTAL				990,000.00		

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name and Signature of Authorize Representative

Company Name/Business name

Tel. No. / Cellphone No./ email address

Date