



Republic of the Philippines  
 Department of the Interior and Local Government  
**BUREAU OF FIRE PROTECTION**  
**NATIONAL HEADQUARTERS**  
 Agham Road, Barangay Bagong Pag-asa, Quezon City



**CALENDAR OF ACTIVITIES FOR PROMOTION  
 COMMISSIONED OFFICERS**

ACTIVITY	TIME FRAME
Identification of Vacant Items/Positions	October 24-29, 2018
Authority to Fill-up Vacancies	November 6, 2018
Publication of Vacant Items/Positions	November 7-17, 2018
Announcement of Opening for Promotion	November 7-16, 2018
Deadline of Submission of Application Folders	November 16, 2018
Collation and Evaluation of Application Folders, Updating of Database, Generation and Finalization of Matrix of Applicants	November 7-16, 2018
Turn-over to HRMPSB-JO	November 19, 2018
Posting of All Applicants	November 19, 2018
Conduct of Neuro-psychiatric exam and drug test	November 21-23, 2018
Conduct of Panel Interview	November 26, 27 and 29, 2018
Collation of all individual score of applicants/preparation of score sheet / evaluation sheet	December 3-4, 2018
HRMPSB deliberation/ preparation of final rating of applicants and resolution/ recommendation by the HRMPSB to the Appointing Authority	December 5, 2018
Selection of Candidates by the Appointing Authority for medical, physical and dental examination	December 6-10, 2018
Conduct of medical, physical and dental exam	December 11-14, 2018
Submission of Medical Resolution by the Medical Dental Board	December 17, 2018
Deliberation and endorsement by the HRMPSB of the medical results to the appointing authority	December 17, 2018
Appointment Preparation	December 18-20, 2018
Issuance of Bureau Order and Oath Taking	December 21, 2018
Posting of Appointees	December 21, 2018

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