



INVITATION TO BID FOR THE RENTAL OF PHOTOCOPYING MACHINE

BFP BAC IB No. 038 (G) s. 2018

- The BUREAU OF FIRE PROTECTION NATIONAL HEADQUARTERS invites PhilGEPS registered suppliers to bid for this item:

Lot No.	Qty	Item/Description	Approved Budget for the Contract	Price of Bid Documents	Delivery Period
1	21 units	Rental of Photocopying Machine	Php 1,436,400.00	Php 5,000.00	Please refer to Section VI. Schedule of Requirements

Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project.

- The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	26 November 2018
Issuance and Availability of Bid Documents	26 November to 17 December 2018
Pre-bid Conference	04 December 2018, 10:30 AM
Last Day of Written Clarification	06 December 2018
Last Day of Issuance of Bid Bulletin	07 December 2018
Deadline for Submission and Receipt of Bids	17 December 2018, 02:30 PM
Opening of Bids	17 December 2018, 03:00 PM

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” creation as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise know as the “Government Procurement Reform Act”.
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. A complete set of Bidding Documents may be acquired by interested Bidders from the BAC Secretariat Office (see address below) and upon payment of a nonrefundable fee for the Bidding Documents, in amounts pursuant to the Schedule.

The Bidding Documents may also be downloaded free of charge from the website of the PhilGEPS provided that bidders shall pay the non-refundable price not later than the submission of their bids.

Interested bidders may inspect the Bidding Documents and obtain further information from the BAC Secretariat and the address given below.

6. The Bureau of Fire Protection National Headquarters will hold a **Pre-Bid Conference on 10:30 AM December 04, 2018** which shall be open to all interested parties.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be conducted on **03:30 PM December 17, 2018** at the **Bureau of Fire Protection National Headquarters, 7th Floor Madriaga Hall , Agham Road, Sitio San Roque, Brgy. Bagong Pag-asa, Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the opening. **Late bids shall not be accepted.**

8. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the Bidding Room.
9. The Bureau of Fire Protection National Headquarters reserves the right to reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**Bureau of Fire Protection – National Headquarters
Bids and Awards Committee**
BFP-NHQ Building, Agham Road, Brgy. Bagong Pag-asa,
Quezon City
Tel. No. 426-9537/426-0219 loc 502
bfpnhq_dl_smd@yahoo.com

FOR THE CHAIRMAN, BFP-NHQ BAC:



SSUPT JERRY D. CANDIDO, DSC
Vice-Chairman, Bids and Awards Committee