



Republic of the Philippines
 Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
NATIONAL HEADQUARTERS
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MEMORANDUM

TO: ALL CONCERNED
 BFP National Headquarters, Regional Offices and
 National Fire Training Institute

SUBJECT: ANNOUNCEMENT FOR THE APPOINTMENT OF FIRE SENIOR INSPECTOR THRU LATERAL ENTRY IN THE BUREAU OF FIRE PROTECTION

DATE: 09 November 2018

1. References:
 - a. Calendar of Activities in the Appointment of Fire Senior Inspector and Fire Inspectors thru Lateral Entry in the BFP dated 24 October 2018;
 - b. Memorandum dated 24 October 2018 re: Authority to Fill-up Vacancies; and
 - c. Notice of Publication dated 26 October 2018.

2. In this connection, be informed that BFP has the following vacancies to be filled-up for the rank of Fire Senior Inspectors thru lateral entry:

Rank	Technical Course/ Comparable Position Title	Qualification Standards (CSC Reso No. 1400235 dated 11 Feb 2014)				Number of Needed Officer/s	Unit Assignment
		Education	Experience	Training	Eligibility		
Senior Inspector	Medical Officer	Doctor of Medicine	1 year as practicing Medical Doctor	16 hours of relevant training	RA 1080 (Physician)	1	BFP-NHQ
Senior Inspector	Legal Officer	Bachelor of Laws	None Required	16 hours of relevant training	RA 1080 (BAR)	4	BFP-NHQ
Senior Inspector	Chaplain (Roman Catholic)	Degree on Theological Studies, Certificate of Ordination	3 years as practicing Priest/Pastor/Imam	16 hours of relevant training	Career Service (Professional) /Second Level Eligibility	1	BFP-NHQ

xxxnothing followsxxxxxx

3. Applicants must meet the following general qualifications:

- a. A citizen of the Republic of the Philippines;
- b. A person of good moral character;
- c. Must have passed the psychiatric/ psychological, drug and physical tests for the purpose of determining his/her physical and mental health;
- d. Must not have been convicted by final judgement of an offense or crime involving moral turpitude;
- e. Must be at least twenty-one (21) years of age but not more than thirty (30) years old and at least 1.62m for male and 1.57m for female in height.

4. Interested and qualified applicants may submit their application to the office of the Recruitment and Selection Section (RSS), HRMD, BFP-NHQ from **09 0800H November 2018 to 19 1700H November 2018**. One (1) set of application folder (with tabbing) shall contain the following documentary requirements:

For Incumbent BFP Personnel:

- a. Application Letter indicating the specific position;
- b. One (1) Handwritten Personal Data Sheet.
(Entries must be in black ball pen only, not sign pen.);
- c. One (1) Authenticated copy of TOR and College Diploma;
- d. One (1) Authenticated copy of Eligibility (RA 1080);
- e. One (1) Authenticated copy of Latest Appointment;
- f. One (1) Authenticated copy of Service Record;
- g. Authenticated copy of awards and commendations;
- h. Authenticated copy of certificate of relevant training/s;
- i. Original copy of Ombudsman and IAS clearances; and
- j. Authenticated copy of duly signed IPCR
(July to December 2017 and January to June 2018).

For non-BFP members:

- a. Application Letter indicating the specific position;
- b. One (1) Handwritten Personal Data Sheet.
(Entries must be in black ball pen only, not sign pen.);
- c. One (1) Authenticated copy of TOR and College Diploma;
- d. One (1) Authenticated copy of Eligibility (RA 1080);
- e. Certificate of Live Birth issued by National Statistic Office (NSO);
- f. Certificate of Marriage issued by NSO (for female applicants);
- g. Clearances:
 - i. Barangay
 - ii. Police
 - iii. NBI
 - iv. RTC
 - v. MTC
- h. Authenticated copy of certificate of relevant training/s;
- i. Authenticated copy of Certificate of Employment or Proof of Relevant Experience;
- j. Certificate of Waiver (for applicants with height and/or age deficiencies) *Applicants for lateral entry who are not in the service must not be more than thirty (30) years old, subject to the rules and regulations of the age waiver. Height requirement (at least 1.62m for*

regulations of the age waiver. Height requirement (at least 1.62m for male; and at least 1.57m for female), subject also to the rules and regulations on the grant of height waiver.

5. The office of the RSS, HRMD will not receive any application beyond the deadline, including applications sent thru couriers.

6. Further, applicants who have age and/or height deficiencies shall submit the following requirements to obtain age and/or height waiver prior to the submission of the application folder to the office of the RSS, HRMD, BFP-NHQ:

- a. Any of the following:
 - i. Original copy of Certificate of Membership from National Commission on Indigenous Peoples (NCIP) or National Commission on Muslim Filipinos (NCMF);
 - ii. Outstanding scholastic accomplishments, such as being honour graduates, consistent academic scholar, board/bar top-notches and the like;
 - iii. Possession of special skills in fire suppressing, fire prevention, knowledge and skill in operation of heavy equipment, such as aerial ladder, squirt lighting tower truck, rescue tender and other apparatus and equipment, rescue and emergency medical services;
 - iv. Holder of Professional Driver's License with 2 and 3 restriction codes; and
 - v. Mechanic with TESDA mechanic trade test certificate with expertise in pump operation, auto diesel engine and auto electrical troubleshooting.
- b. Certificate of Deficiency from the BFP-NHQ;
- c. PSA Birth Certificate;
- d. Photocopy of two (2) valid ID's; and
- e. Three (3) pieces of 2x2 ID picture with nametag.

7. For better and straightforward application process, applicants may visit the official website of the Bureau of Fire Protection (www.bfp.gov.ph and www.facebook.com/rssbfpnhq).

8. For information and widest dissemination.


LEONARD R BAÑAGO
FIRE DIRECTOR (DSC)
Chief, BFP