



**BIDS AND AWARDS COMMITTEE**  
**BFP National Headquarters**  
**0900H 08 November 2018**

**MINUTES OF MEETING**

**I. ATTENDANCE**

**BAC**

CSUPT JOSE S EMBANG JR	-	Chairman
SSUPT JERRY D CANDIDO	-	Vice Chairman
SSUPT RENATO B MARCIAL	-	Member
SUPT ROMEO F CELOSO	-	Member
SUPT ARCHIE R ANDUMANG	-	Member
CINSP RODOLFO D PFLEIDER	-	Member
SINSP NIÑA MAY T SORRONDA	-	Member

**BAC-TWG**

SUPT DENNIS A MOLO	-	Head
CINSP ZALDY U URBI	-	Member
CINSP GERARD A VALENZUELA	-	Member
SINSP JUN JEN P NOVELA	-	Member
INSP MICHELL D BUMATANG	-	Member
INSP JAN-ROLF G PANGILINAN	-	Member
ATTY. JAYSON T MOLEJON	-	Member

**BAC- TWG Secretariat**

INSP MARCO M MANAOIS	-	Head
FO3 Gerald Von C Valmorales	-	Member
FO3 Regina P Postrado	-	Member

**BAC-Secretariat**

SSUPT ROMEO M MALTEZO JR	-	Head
CINSP JENNY F OASAY	-	Member
INSP DAISY O ANDAL	-	Member
INSP ESTELA T TABUMFAMA	-	Member
INSP TAMERLANE C TOCA	-	Member

SFO3 Athena N Bocalan	-	Member
SFO3 Elaine G Cariaga	-	Member
SFO2 Ana Angelyn R Dela Cruz	-	Member
SFO1 Rey M Docena	-	Member
FO2 Ruel C Bolito	-	Member
FO2 Harvey John Abelido	-	Member
FO2 Deborah S Suazo	-	Member
FO2 Leidy Danica R Arcega	-	Member
FO2 Bea Rose Arevalo	-	Member
FO1 Paolo Lois C Almo	-	Member
FO1 Anne Bethany B De La Cruz	-	Member
NUP Wilma D Capule	-	Member
NUP Christine G Marcelino	-	Member

#### PROSPECTIVE BIDDERS

Ms. Leah Pourfouladchi	-	Kolonwel
Ms. Shen Gonzales	-	Isuzu

## II. AGENDA

1. **Pre-bid Conference** for the **Procurement of:**  
**Supply and Delivery of 3 Units Collapsed Structure and Rescue truck**  
ABC: Php 75,000,000.00; and
2. **Other matters.**

## III. OPENING

CSUPT JOSE S EMBANG JR, Chairman, BFP Bids and Awards Committee called the meeting into order at 0935 at 7<sup>th</sup> floor, Madriaga Hall, BFP National Headquarters, Agham Road, Brgy. Bagong Pag-asa, Diliman, Quezon City.

## IV. RECORD OF THE PROCEEDINGS

CSUPT EMBANG JR:	Magandang umaga po sa inyong lahat...
BAC MEMBERS:	Good morning sir...
CSUPT EMBANG JR:	Sa ating mga bisita, una nating pag-uusapan, idi-discuss ay itong Collapsed Structure, Rescue Truck... okay, pero before

that may prayers pa ba tayo... anyway nasaan yung secretariat natin...? O sige, i-call mo na kung mag proceed tayo sa ating meeting, call if you have the quorum...

BAC SEC:

Good morning sir, mam... out of the seven members, six are present po, so we have a quorum...

CSUPT EMBANG JR:

Okay thank you, so welcome, there are two agenda for today, first we will discuss and talk about the Supply and Delivery of 3 collapsed Structure and Recue Truck, but before that let me recognize our visitors form Isuzu, Ms. Shen Gonzales and kolonwel Trading, Leah Marie Pourfouladchi...

So, good morning, eto ay discussion, if you have queries better to settle it now ngayon kasi alam naman nating during bidding proper, merong mga restrictions, so better we could settle it now... lahat na, lahat ng questions, queries, clarifications in order to be decided upon by both parties, BFP as well as our proponents... so exhaust niyo na lahat ng inyong clarifications. Sige shall we start, we have the quorum and I am now calling this meeting into order, Atty. Andumang please proceed...

SUPT ANDUMANG:

Yes sir... once again good morning, to the prospective bidders good morning also, the meeting for today will be the Pre-bid Conference for the Supply and Delivery of 3 Units Collapsed Structure Rescue Truck with an ABC of Php 75,000,000.00, before going into details regarding the Technical and Financial aspect of the procurement, may I ask the prospective bidders if you have any clarifications regarding the procurement...

SUPT CELOSO:

Bumili na kayo... ah hindi pa...

SUPT ANDUMANG:

With that we will now start with the first item which is the Authority of the Signatory, for those who will as a Corporation and later on will be forming a Joint Venture, there should be a Secretary Certificate or Board Resolution for that effect. Now, take note of the following provisions, so far as the Board Resolution is concerned because more often than not the

Board Resolution... they would like to specify that the Board is hereby authorizing the Corporation to enter into a Joint Venture with certain Corporation that should be present on the Board Resolution, second, and who will be authorize by the Corporation to enter into a Joint Venture, so take note of that, kasi minsan nao-omit... same thing with Special Power of Attorney, if the entity that will be joining in the procurement will be a sole proprietorship, the Special Power of Attorney, first and foremost should be notarize and when we speak of notarize document, it should comply with the law on notarial rules. Take note that under the law on notarial rules we are not accepting... or the law on notarial rules is not accepting the Community Tax Certificate as a proof of identity, it is no longer allowed under the said rules... therefore all the government issued documents should be use as proof of identity. Second to considered if the SPA will be notarize, may mga collatilla kasi diyan na nakalagay na personally appear, now if one of the entity of the Joint Venture is coming from a foreign country make it sure na mag appear talaga yung person na pipirma dun sa notarize document, otherwise it will not be complying the requirement of the law on notarial rules.

CSUPT EMBANG JR:

In the pass, andaming nag fail diyan ano...

SUPT ANDUMANG:

Yes sir...

CSUPT EMBANG JR:

Anong particular reason bakit sila nag fail...?

SUPT ANDUMANG:

They use the Community Tax Certificate and they failed to prove that the person... the Affiant indeed appear here personally in the Philippines... anyway, you can use as a proof of identity the visa... so iko-comply na niyo yung dalawang requirements na yan... proof of identity tsaka yung physical presence niya dito because alam naman nating tinatatakan sa Immigration yung visa sir... so that's it with the Authority of the Signatory.

Now, we will proceed with the second requirement which is the Philgeps...

CSUPT EMBANG JR: In the meantime, do you have some...

SUPT ANDUMANG: Do you have some clarification so far as the first requirement is concerned...

CSUPT EMBANG JR: Clear na ho... okay...

SUPT ANDUMANG: Now, let's proceed with the Philgeps... you can submit the Philgeps Certificate Platinum Membership and the Platinum Membership shall reflect the updated eligibility documents or Class A documents... now, if you cannot provide the Platinum membership, you can also submit the following Class A documents, which is the Registration Certificate, updated po ha... updated Registration Certificate, Mayor's or Business Permit or its equivalent document, Tax Clearance and the so called Audited Financial Statement... so, I think okay na tayo dito sa Philgeps because you've been joining the Procurement for a very long time...

Now, let's proceed to the Statement of all Ongoing Government and Private Contracts... we have a form regarding this Statement of all Ongoing Government and Private Contracts... see attached on our bid documents, kindly look at it and follow the instruction therein... especially those matters with asterisk because those are mandatorily required under the law on procurement... so yan po yan... kung mapapansin niyo wala pong instruction diyan regarding sa mga attachment. Now, take note of the form, that is a computer generated form, now if you have to copy that or if you have to download that, make it sure na computer generated siya all through out, because minsan kasi for purposes of convenience ng mga bidders, they will download that and then they will insert the necessary details on those blanks provided using an electric typewriter... we consider that as a writing or under ITB 19.5, we consider that as interlineations and under the law, if it's an

interlineations you'll be declared as an ineligible bidder unless of course you have to initial that... each and any of the entries... so the general rule is, if you put any writing therein for example the electronic typewriter or you use your own handwriting, that is considered as handwriting and qualified as interlineations under 19.5 of the ITB. However, we can accept that interlineations provided that you put an initial therein, mag initial lang po kayo sa bawat entries dun sa blank provided under the form...

CSUPT EMBANG JR:

Who would put the initial...?

SUPT ANDUMANG:

It should be the authorized signatory sir... so again, wala po tayong mga attachments diyan during the Opening of Bids... Let's proceed to the next requirement which is the Statement of Single Largest Contract similar to the... there are three things to consider in so far as the SLCC is concerned... take note of the word "Similar"... what would be put there is similar to the contract to be bid... now for purposes of discussion for this purpose, similar contract shall refer to "Supply and Delivery of Rescue Trucks, Firetruck, Aerial Ladder, Aerial Tower, Break Squirt Firetruck and Rescue Tender", so yun po yung dapat nakalagay diyan na Single Largest Completed Contract, that's the first thing to consider... second, the completed contract must be within ten years, before the Opening of Bids which is on November 21... so, that's the second point and the amount of the contract that will be provided therein should be at least fifty percent of the ABC... so uulitin ko po, under the Single Largest Contract, first it should be similar to the contract to be bid... na-discuss na po yung definition ng Similar Contract and the contract that you will be putting therein should be a contract that was entered into within ten years prior to the submission of bids and third, last but not the least is the amount of the Similar Completed Contract must be at least fifty percent of the ABC... Meron pa palang isa to consider under the Statement of Completed Contract, the attachments... may mga attachments

po diyan, nakalagay po sa Letter A, "Should be supported with acceptance or Official Receipt or Sales Invoice", so maliwanag po yan na "or" ang nakasulat, kung maari po ay wag na po sanang maglagay ng mahahabang kontrata... kasi sir minsan yun nagpapatagal kay TWG but anyway I will repeat, "Acceptance, Official Receipt or Sales Invoice"... so any question so far... questions po mam,wala po...?

BIDDERS:

Wala po...

SUPT ANDUMANG:

Let's proceed with the next requirement which is the Net Financial Contracting Capacity or Committed Line of Credit, but most of the time ang sina-submit po diyan ay yung NFCC... Take note, you have to choose one only, kung pinili niyo NFCC, then NFCC... pag pinili niyo Committed Line of Credit, Committed Line of Credit... take note of the word "committed" kasi minsan may na-experience kami un-committed yung na-submit niya eh...

Now under the Net Financial Contracting Capacity, makikita niyo diyan yung Audited Financial Statement and the Income Tax Return, upon submission of the NFCC, it should be accompanied or it should be... there should be an attachment of the ITR or the Audited Financial Statement duly stamp receive by the BIR. In the absence of the self-attachment the BAC will declare the bidder as an ineligible bidder, importante po yung dalawang dokumento nay an for purposes of computing your Net Financial Contracting Capacity... and take note that the Net Financial Contracting Capacity should be at least or more than the ABC of the procurement. Seventy Five (75) million to be specific.

So tapos na tayo sa NFCC, lets proceed with the JVA, the Joint Venture Agreement. Ang importante lang naman dito sa Joint Venture Agreement especially if the two (2) entities that will be forming the Joint Venture is a foreign and a local corporation, the sharing should be 60/40 in favor of the local company. Meaning, the Filipino corporation should be owning at least sixty percent. Hindi pwede bumaba yan. That is the

requirement under the law and under the Constitution. 60/40. Now, if you will be joining as both local corporation, wala tayong problema diyan. Kahit 50/50, 40/60. Ang requirement lamang 60/40 if the other partner is a foreign corporation. And of course, please don't forget also to put therein who is authorized by the Joint Venture to represent the Joint Venture in the said procurement. Para po hindi tayo magkagulo especially doon sa pagpirma ng dokumento na kakailanganin.

Okay, we're done with the Joint Venture Agreement. We proceed to Bid security. Under Bid security you could issue a bid securing declaration. You could also issue a cash bond or security bond to that effect. Moreover than not, bid securing declaration ang ini-issue ng company.

May tanong ba tayo sa bid security? Wala...

Now, let's proceed with the duly Accomplish Schedule of Requirements and Technical Specifications which should include the following:

So first, the certification from...

BAC SEC: Yung ano muna sir schedule.

SUPT ANDUMANG: Now, schedule of requirements, this is lot 1, Description - Brand new Collapsed Structure and Rescue Truck, Quantity - 3 Units, Total - 3 Units, within 270 calendar days from receipt of Notice to Proceed. Okay lang tayo sa 270 calendar days? This is...? Ilang months?

BAC SEC: 9 months sir.

CSUPT EMBANG JR: Yan bang collapsed structure mayroon ba siyang crane? Yung sinabi ko dati... Wala ng crane noh?

BAC SEC: Wala daw sir.

SUPT ANDUMANG: Kindly fill in the blanks provided therein. The name of the company, the signature and printed name of the authorized and the date. Take note, marami na kaming na-declare na



ineligible dahil sa tatlong blanko na yan because handwritten or it was electronically... ang ginamit nila is yung electric typewriter. So, as I was saying a while ago, that is interlineations under 19.5 of the ITB but of course we can consider that if you put an initial there. So if it's is a computer generated dapat lahat na yan computer generated.

Okay, the technical specifications. Next page.

Technical specifications. Approved budget for 75 million. Then specifications - Supply & Delivery of 3 Units Collapsed Structure and Rescue Truck and then the statement of compliance. Ilagay na lang po diyan. Paki fill-up yan.

Then let's proceed with the certifications to be attached on the Technical Specifications.

No. 1, "Certification from the bidder that they have at least one (1) established/authorized and/or accredited service center that has available in-house trained service and repair technicians", etc etc. medyo mahaba. What I'm trying to point here is that the certification must be coming from the bidder. Hindi po yan manggagaling doon sa may-ari po ng service center. It should be coming from the bidder.

No 2, "Are product brochures, operating and service manuals of the CSAR Truck to include product brochures of the tools and equipment shall be in English language. Product brochures of the tools and equipment shall reflect conformity to reference standards and other internationally accepted standards", Then, No. 3, "Certification from the engine manufacturer / bidder that the engine is Euro IV or Euro V compliant."

Also, No. 4, "Certification from the local tire supplier that the said adopted brand, model type and size of tire is available locally."

No. 5, "Guarantee/certification from the exclusive distributor/ assembler. Take note of this... in the Philippines of the brand of the engine, cab and chassis of the CSAR truck being offered, to ensure availability of supplies, parts and accessories for at least ten (10) years after the expiration of the warranty period".

No. 6, "Certification that the spare parts for the engine, cab and chassis had been available sold and distributed in the Philippine market for the last fifteen (15) years immediately preceding the submission and opening of bids. The certification shall be issued by the exclusive distributor/assembler in the Philippines..." so kindly take note of this. Distributor/assembler in the Philippines... of the brand of the engine, cab and chassis of the CSAR Truck being offered.

No. 7, "Certification from the bidder that they had been engaged in the manufacturing/assembly and/or sale and supply of fire trucks and/or rescue truck vehicle in the Philippine Market for at least fifteen (15) years immediately preceding the submission and opening of bids."

Then No. 8. "Certification that the brand of the engine, cab and chassis of the CSAR truck being offered have been available and sold in the Philippine market for at least fifteen (15) years immediately preceding the submission and opening of bids. The certification shall be issued by the exclusive distributor/assembler In the Philippines of the brand of the engine, cab and chassis of the CSAR truck being offered."

And last but not the least, the "ISO certification of the CSAR truck manufacturer/assembler."

Any questions so far regarding the certifications?

I was looking for the pump. Wala nga palang pump ito. I think we're now good with the certification. Now let's proceed with the Omnibus Sworn Statement. Again, the Omnibus Sworn Statement there are at least 9 stipulations therein and it should be notarized. Again, I would like to remind the prospective bidders of the law on notarial rules. It should comply with that. Otherwise, we will be force to declare you ineligible for purposes of this procurement.

No. 10, this is not applicable. And then the financial envelope. Take note of the duly accomplished and signed bid form on its corresponding price schedule as stated in ITB clause 13.1 and with that I think we are done. Any questions so far? Anyway, if you have additional or clarifications, you still have until November 12, 2018 to submit your written clarifications

- regarding this procurement and for information purposes, this is a 2019 budget. To fully understand what I am saying a while ago, kindly buy the bid docs.
- CSUPT EMBANG JR: Marami naman silang experiences. Di ba before ang Isuzu nag fail because of one certification.
- SUPT ANDUMANG: Yes sir.
- CSUPT EMBANG JR: The issue was related contracts. So be careful in making entries. Even the dates. Careless ang iba. At times we are avoiding yung mga too much, too heavy clarifications. Eh pwede naman i-resolve yan to be clarified during pre-bid.
- SUPT ANDUMANG: I would also like to emphasize that since it's a 2019 budget, you might be declared the Lowest Calculated Responsive bidder for the mean time, but we also have to wait for the approval of the budget before we can award as such.
- CSUPT EMBANG JR: Approximately.
- SUPT ANDUMANG: Yes sir. Mga next year. Ma approve naman yan. nakalagay naman sa program.
- CINSP OASAY: And then we will issue an addendum sa ating mga technical specifications. I-flash lang, to be consistent sa ating 2018.
- SUPT ANDUMANG: Take note also we will be issuing an addendum in so far as technical specifications is concern. You can see may fli-nash na kami diyan. Paki check na lang sa website.
- CINSP OASAY: Ang pinaka material sir is Euro IV or Euro V compliance. Tapos EGR po siya.
- SUPT ANDUMANG: Ah, okay.
- SUPT CELOSO: Same with the fire truck.

SUPT ANDUMANG: As read: 'Its engine shall be of diesel fed type with an appropriate rating and at least Euro IV complaint.  
To read: Its engine shall be of diesel fed type at least 240HP power rating, equipped with EGR (Exhaust Gas Recirculation) System and EURO IV or EURO V compliant."  
So we will be issuing addendum to technical specifications. Anyway as I have said a while ago, if you still have written clarifications, you still have until November 12, 2018. So that is 4 days from now. So if you will buy now the bid docs, you still have 4 days to study it and then submit the necessary written clarifications or you can download that also.  
So any questions mam? Wala na po?  
I think we're good with the pre-bid conference of the collapsed structure and rescue truck sir.

CSUPT EMBANG JR: Okay. Anything more from the members of the BAC?

BAC MEMBERS: None sir.

CSUPT EMBANG JR: So as there are no questions we're done with the Pre-bid Conference of the Collapsed Structure and Rescue Truck. Let's proceed with next Pre-bid conference after the break.  
Meeting adjourned.

#### V. ADJOURNMENT:

Having no other concerns to be discussed, the meeting was adjourned by CSUPT JOSE S EMBANG JR, Chairman, BFP-BAC at exactly 1430H.

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Prepared by:

  
SFO3 Athena N Bocalan  
Member, Secretariat

Verified and Checked by:

  
SSUPT ROMEO M MALTEZO JR  
Head, BAC Secretariat

NOTED BY:



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**CSUPT JOSE S EMBANG JR, BFP**  
Chairman, BFP-BAC