



Republic of the Philippines  
Department of the Interior and Local Government  
**BUREAU OF FIRE PROTECTION**  
**NATIONAL HEADQUARTERS**



Project Reference Number : RFQ18-126  
Location of the Project : BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS  
Agham Rd., Brgy. Bagong Pag-asa, Diliman, Quezon City  
Standard Form Number : SF-GOOD-60  
Revised on : 24-May-18

**REQUEST FOR QUOTATION**

**SOUVENIR ITEMS**

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your sealed quotation duly signed by your representative not later than **01:00 PM 19 November 2018** at the Office of the BAC Secretariat, Rm. 502, Supply Management Division, BFP-NHQ, Agham Road, Brgy. Bagong Pag-Asa, Quezon City. LATE SUBMISSION WILL NOT BE ACCEPTED.

Note:

1. **DELIVERY PERIOD: Please see below**
2. **DELIVERY LOCATION: Bureau of Fire Protection, National-Headquarters, Agham Rd., Brgy. Bagong Pag-asa, Quezon City**
3. **WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;**
4. **PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND**
5. **THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:**
  - a. **Mayor's / Business permit**
  - b. **Philgeps Registration Number**
  - c. **Omnibus Sworn Statement**

Item No.	DESCRIPTION	QTY		ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	<b>SOUVENIR ITEMS</b>						
<b>1</b>	<b>A. Personalized Parker-Like Sign Pen with Pen Box</b>	<b>700</b>	<b>pcs</b>	<b>185.00</b>	<b>129,500.00</b>		
	<u>Specifications:</u>						
	<b>Sign Pen</b>						
	- Black in Color						
	- Black Ink						
	- With one (1) side full color print to include the ff:						
	a. Colored BFP Logo						
	b. "45th Fire Service Recognition Day", white print, arial font, bold						
	c. "Pagbibigay-pugay sa mga buhay na bayani ng makabagong panahon", white print, arial font, italicized						
	<b>Single Pen Box</b>						
	- Black in color, with BFP logo in the cover						
<b>2</b>	<b>B. Personalized Notebook</b>	<b>250</b>	<b>pcs</b>	<b>282.00</b>	<b>70,500.00</b>		
	<u>Specifications:</u>						
	-size: 8" x 5.5"						
	- Black matte cover with book band						
	- Lined pages with leaves						
	- to include one (1) full color print in the cover of the ff:						
	a. Colored BFP Logo						
	b. "45th Fire Service Recognition Day", gold print, segoe script font, bold and italicized						

Note: Layout, Image is available at the Office of the BAC Secretariat, BFP-NHQ, Agham Road, Brgy. Bagong Pag-asa , Quezon City						
Mode of Procurement: NP-SVP						
Date of Delivery/ Completion/ Service:						
11 December 2018						
<b>GRAND TOTAL</b>					<b>200,000.00</b>	

(Total Amount in Words)

*The above quoted prices are inclusive of all cost and applicable taxes.*

Delivery Period \_\_\_\_\_

Warranty \_\_\_\_\_

Price Validity \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Name and Signature of Authorize Representative

\_\_\_\_\_  
Company Name/Business name

\_\_\_\_\_  
Tel. No. / Cellphone No./ email address

\_\_\_\_\_  
Date