



Republic of the Philippines
Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
NATIONAL HEADQUARTERS



Project Reference Number : RFQ18-141
Location of the Project : BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS
Agham Rd., Bgry. Bagong Pag-asa, Diliman, Quezon City
Standard Form Number : SF-GOOD-60
Revised on : 24-May-18

REQUEST FOR QUOTATION

QUARTERLY PREVENTIVE MAINTENANCE OF FIRE DETECTION AND ALARM SYSTEM

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your sealed quotation duly signed by your representative not later than **01:00 PM 17 December 2018** at the Office of the BAC Secretariat, Rm. 502, Supply Management Division, BFP-NHQ, Agham Road, Bgry. Bagong Pag-Asa, Quezon City. LATE SUBMISSION WILL NOT BE ACCEPTED.

Note:

1. **DELIVERY PERIOD: Please see below**
2. **DELIVERY LOCATION: Bureau of Fire Protection - National Headquarters, Agham Rd., Bagong Pag-asa, Quezon City**
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND
5. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:
 - a. *Mayor's / Business permit*
 - b. *Philgeps Registration Number*
 - c. *Omnibus Sworn Statement*
 - d. *Income / Business Tax Return*

Item No.	DESCRIPTION	QTY		ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	QUARTERLY PREVENTIVE MAINTENANCE OF FIRE DETECTION AND ALARM SYSTEM	1	lot	210,000.00 per quarter x 4 quarters	840,000.00		
	Quarterly Preventive Maintenance of Fire Detection and Alarm System (FDAS)						
	Required Services:						
	1. General Service and Inspection of all components of the Fire Detection and Alarm System as a whole, including but not limited to the following:						
	a. Check up and cleaning of Smoke Detector.						
	> Wipe-out, Chemical Contact Cleaner, Air blower, Vacuum Cleaning						
	b. Installation of Smoke Detector devices for proper fitting						
	c. Check-up and cleaning of manual push station						
	d. Installation of Manual Push station for proper fitting.						
	e. Check - up and cleaning of Fire Alarm Bell.						
	> Wipe out, Chemical contact cleaner, Air blower, Vacuum Cleaning						
	f. Installation of Fire Alarm Bell for Proper fitting						
	g. Inspection of Panel trouble signal LED's						
	h. Inspection of lead acid battery (swelling or Loose Connection)						
	i. Test battery-load voltage						
	j. Test and inspection of panel functionality, LED's Fuses, etc/strobe or bell/solenoid/wires						
	k. Tieghtening screw connection and terminal logs						
	l. Testing and commissioning						
	2. Recommend repair and replacement of all parts of FDAS (if necessary)						
	Fire Alarm Control Panel, Smoke Detector, Manual Push Station Fire Alarm Bell						
	Notes:						

a. FDAS parts recommended to be repaired and/orreplaced shall be subjected to further evaluation and approval of the General Support Service (GSS)						
b. No repair and/or replacement of parts shall be performed without the presentation of Quotation of the service provider as well as evaluation and inspection report duly approved by the C, GSS						
c. Payment Shall be made as per submitted billing statement supported by final inspection report, pictures and other documentary requirements as required by COA						
3. Provide a one day training and orientation to the GSS personnel of basic troubleshooting of system; and						
4. Conduct such other activities as may be necessary to maintain the optimum performance of the systems.						
Mode of Procurement: NP-SVP						
Date of Period: Every second week of the quarter (within the span of four (4) straight working days)						
GRAND TOTAL					840,000.00	

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name and Signature of Authorize Representative

Company Name/Business name

Tel. No. / Cellphone No./ email address

Date