



REGIONAL OFFICE VIII
 Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
REGIONAL OFFICE VIII
 Cor. J. Romualdez and P. Paterno Sts., Tacloban City



INDICATIVE ANNUAL PROCUREMENT PLAN (APP NON-CSE) CY 2020

| ITEMS AND SPECIFICATIONS | | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Activity/Project) |
|---|--|--------------|---------------------|--|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
| Code (PAP) | Procurement Program/Project | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| A. PROCUREMENT OF PERSONAL PROTECTIVE EQUIPMENT & SUPPLIES | | | | | | | | | | | | |
| Personal Protective Equipment | | | | | | | | | | | | |
| 1 | Fire Coat & Trouser 90 sets; Helmet 42 units; Gloves 88 pairs; Boots 90 pairs | FS | PB | 15-Jan-20 | 03-Feb-20 | 07-Feb-20 | 08-Feb-20 | GOP | 3,483,872.86 | 3,483,872.86 | | for distribution to Firefighting Personnel nationwide |
| Various Equipment & Supplies | | | | | | | | | | | | |
| 2 | Tires & Batteries for Motorvehicles | FS | PB | 05-Feb-20 | 24-Feb-20 | 28-Feb-20 | 29-Feb-20 | GOP | 1,741,936.43 | 1,741,936.43 | | for BFP R8 MVs |
| 3 | Furnitures & Fixtures, 5 Fire Stations @ P223,543.51/FS | FS | PB | 10-Jan-20 | 29-Jan-20 | 02-Feb-20 | 03-Feb-20 | GOP | 1,117,717.55 | 1,117,717.55 | | Newly Constructed Fire Stations will be prioritized |
| 4 | Procurement of "Berong" and "Berang" Mascots; 7pairs @ P100k/pair | R8 | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 700,000.00 | 700,000.00 | | for Fire Safety Awareness |
| 5 | DSLR Camera for Operation Activities @P50k ; 6Provinces; 1ORD | R8 | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 490,000.00 | 490,000.00 | | For Documentation on Fire Operations |
| 6 | Procurement of LCD Projectors for Seminar and Lectures; 7units | R8 | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 140,000.00 | 140,000.00 | | for Seminar and Lectures; 7units |
| 7 | Database Computer and Installation of Software for Profiling of Logistical Data of Fire Stations | R8 | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 130,000.00 | 130,000.00 | | Data Profiling of Fire Stations |
| 8 | Procurement GO BAG for SRU; 100units @P10k | SRU | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 1,000,000.00 | 1,000,000.00 | | For disaster response of Special Rescue Unit |

| ITEMS AND SPECIFICATIONS | | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Activity/Project) |
|---|--|--------------|---------------------|--|------------------|-----------------|------------------|-----------------|------------------------|---------------|----|--|
| Code (PAP) | Procurement Program/Project | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 9 | Restoration of Water Reservoir in Tacloban City Fire Station | R8 | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 100,000.00 | 100,000.00 | | Will serve as Water Reserve for fire suppression |
| 10 | Container Van for Storage of Files @ 100k; 2units | ORD | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 200,000.00 | 474,653.55 | | Safekeeping of Accounting Files |
| 11 | Equipment for Regional Motorpol:Pneumatic Tools; 1set; LiftingTools, tool box, metal rack, emergency lamps | BFP | SVP | 15-Mar-20 | 19-Mar-20 | 20-Mar-20 | 21-Mar-20 | GOP | 460,000.00 | 460,000.00 | | For the full activation of Regional Motorpol |
| 14 | Accountable Forms (Official Receipts) | FS | SVP | 04-Jan-20 | 08-Jan-20 | 09-Jan-20 | 10-Jan-20 | GOP | 130,287.23 | 130,287.23 | | Fire Code Collection |
| 17 | Arson Investigation Tools | IIS | SVP | 02-Mar-20 | 06-Mar-20 | 07-Mar-20 | 08-Mar-20 | GOP | 482,330.50 | 482,330.50 | | For Investigation Units |
| 17 | Fire Safety Inspection Tool Kit | FSED | SVP | 02-Mar-20 | 06-Mar-20 | 07-Mar-20 | 08-Mar-20 | GOP | 1,000,000.00 | 1,000,000.00 | | For Fire Safety Inspectors |
| | Medical Supplies & Rescue Equipment | | | | | | | | | | | |
| 15 | Drugs & Medical Supplies for Random Drug Testing | FS | SVP | 02-Apr-20 | 06-Apr-20 | 07-Apr-20 | 08-Apr-20 | GOP | 286,741.25 | 286,741.25 | | Conduct of Mandatory Drug Test |
| 16 | Drugs & Medicines for Emergency Responses | FS | SVP | 02-Mar-20 | 06-Mar-20 | 07-Mar-20 | 08-Mar-20 | GOP | 128,441.37 | 75,002.25 | | To be distributed to Fire Stations with Ambulance/Emergency Vehicles |
| 18 | Rescue Tools & Equipment | SRU | SVP | 02-Mar-20 | 06-Mar-20 | 07-Mar-20 | 08-Mar-20 | GOP | 361,448.27 | 511,500.00 | | For Search and Rescue Unit based at the Regional Office |
| B. PROGRAMS AND ACTIVITIES SUPPORT | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| 1 | Petroleum, Oil & Lubricants | FS/PFM/ORD | SVP | As scheduled in the PPMP activities. To be implemented by their respective approving authorities (e.g. Fire Marshal for stations | | | | GOP | 11,411,930.74 | 11,411,930.74 | | As per Sec.7.1 of the IRR,all procurement must be included in the |

| ITEMS AND SPECIFICATIONS | | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Activity/Project) |
|--|---|--------------|---------------------|---|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
| Code (PAP) | Procurement Program/Project | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 2 | Traveling Expenses, Ticket, rental of MV, fares etc. | FS/PFM/ORD | SVP | As scheduled in the PPMP activities. To be implemented by their respective approving authorities (e.g. Fire Marshal for stations) | | | | GOP | 1,380,697.70 | 1,380,697.70 | | APP. Even for those that will not be implemented by the BAC of the Regional Office. This will be distributed thru Petty Cash. |
| 3 | Mandatory Expenses : Water, electricity, etc. | FS/PFM/ORD | SVP | As scheduled in the PPMP activities. To be implemented by their respective approving authorities | | | | GOP | 7,911,521.02 | 7,911,521.02 | | Claims will be indorsed to the Regional Office |
| 4 | Printing & Publication : Newsletter | FS/PFM/ORD | SVP | As scheduled in the PPMP activities. To be implemented by their respective approving authorities | | | | GOP | 1,019,232.36 | 941,244.00 | | To be accomplished by the Public Information Section of the ORD |
| C. OTHER SUPPLIES FOR THE CONDUCT OF VARIOUS ACTIVITIES | | | | | | | | | | | | |
| 1 | BFP Anniversary Celebration | | | | | | | | | | | |
| | Other Supplies : Venue and Food (1meal & 2snacks), 200 pax @ P550/pax | FS/PFM/ORD | SVP | 15-Jul-20 | 18-Jul-20 | 21-Jul-20 | 22-Jul-20 | GOP | 110,000.00 | 110,000.00 | | To be conducted on August at the Regional Office |
| | Other Supplies : (Token of Appreciation 15 pcs @ P2,000 each) | | | | | | | | 30,000.00 | 30,000.00 | | |
| 2 | Fire Service Recognition Day | | | | | | | | | | | |
| | Other Supplies : Venue and Food (1meal & 2snacks), 200 pax @ P550/pax | FS/PFM/ORD | SVP | 02-Dec-20 | 05-Dec-20 | 08-Dec-20 | 09-Dec-20 | GOP | 110,000.00 | 110,000.00 | | To be conducted on December at the Regional Office |
| | Other Supplies : (Token of Appreciation 15 pcs @ P2,000 each) | | | | | | | | 30,000.00 | 30,000.00 | | |
| 3 | Semi-Annual Command Conference | | | | | | | | | | | |
| | Other Supplies : Venue and Food (1meal & 2snacks), 135 pax @ P550/pax | FS/PFM/ORD | SVP | To be implemented every last month of the quarter | | | | GOP | 148,500.00 | 148,500.00 | | To be conducted at the Regional Office |


| ITEMS AND SPECIFICATIONS | | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Activity/Project) | |
|--------------------------|---|--------------|---------------------|---|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|--|
| Code (PAP) | Procurement Program/Project | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | | |
| 11 | Kick-off Ceromony-Fire Safety Advocacy Motorcade @ ORD | ORD | SVP | 15-Feb-20 | 18-Feb-20 | 22-Feb-20 | 23-Feb-20 | GOP | | | | To be conducted at the Regional Office | |
| | Other Supplies, 1snack, 1 lunch, 500 pax @ P350 each | | | | | | | | 175,000.00 | 175,000.00 | | | |
| | Other Supplies, Token, Plaque, 20 pcs @ P450 each | | | | | | | | 9,000.00 | 9,000.00 | | | |
| | Other Supplies, Decorations & Sound Systems | | | | | | | | 15,000.00 | 15,000.00 | | | |
| 12 | Fire Olympics (Regional Level) | ORD | SVP | 15-Feb-20 | 18-Feb-20 | 22-Feb-20 | 23-Feb-20 | GOP | | | | | |
| | Other Supplies, Sports Equipment | | | | | | | | 45,000.00 | 45,000.00 | | | |
| | Other Supplies, T-shirt Uniform, 30 Pax/Prov, 80pax ORD @ P350 each | | | | | | | | 91,000.00 | 91,000.00 | | | |
| | Other Supplies, 1lunch 2snacks, 260 pax @ P450 each | | | | | | | | 117,000.00 | 117,000.00 | | | |
| 13 | National Fire Olympics | ORD | SVP | 15-Feb-20 | 18-Feb-20 | 22-Feb-20 | 23-Feb-20 | GOP | | | | | To be conducted at the National Office |
| | Other Supplies, Combat Shoes, 20 pairs @ P3000 | | | | | | | | 60,000.00 | 60,000.00 | | | |
| | Other Supplies, Complete Set Uniform, 20 pax @ P3,000 each | | | | | | | | 60,000.00 | 60,000.00 | | | |
| 14 | CONDUCT OF FIRE SQUARE (3-DAY ACTIVITY) | ORD | SVP | 20-Jul-20 | 23-Jul-20 | 27-Jul-20 | 28-Jul-20 | GOP | 273,802.66 | 273,802.66 | | | To be facilitated by the Regional Office |
| | Venue Rental | | | | | | | | | | | | |
| | Fabrication of obstacle structure @ 4 stations | | | | | | | | | | | | |
| | Food & Snacks; Lunch & Snacks, 120 pax @ P300, 3days | | | | | | | | | | | | |
| | T-shirt Printing, 100 pax @ P250 | | | | | | | | | | | | |
| 15 | Ensuring Operational Capability/Readiness of Fire Stations & Offices | FS | SVP | To be implemented by every fire station quarterly | | | | GOP | 1,519,225.80 | 1,519,225.80 | | Petty Cash will be allotted for every concerned Fire | |
| | a.Maintenance of Air Conditioning Units, 135 units @ P4,000, twice/year | | | | | | | | | | | | |

| ITEMS AND SPECIFICATIONS | | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Activity/Project) |
|-----------------------------------|---|--------------|---------------------|--|------------------|-----------------|------------------|-----------------|------------------------|----------------------|-----------|---|
| Code (PAP) | Procurement Program/Project | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| | c.Maintenance of ICT, computers, laptop, database, website | | | | | | | | | | | Station/Offices |
| | d.Maintenance of PPEs, Fire Hose etc P1000/Qtr/FS | | | | | | | | | | | |
| | e.Maintenance of Fire Station Bldg, electrical, janitorial,plumbing etc | | | | | | | | | | | |
| D. INFRASTRUCTURE PROJECTS | | | | | | | | | | | | |
| 16 | Repair/Improvement/ Maintenance of Building (Fire Station) | R8 | SVP | 20-Feb-20 | 23-Feb-20 | 27-Feb-20 | 28-Feb-20 | GOP | | | | Improvement of Typical Fire Stations |
| | Repair of San Jose FS, North Samar | | | | | | | | 2,300,000.00 | 2,300,000.00 | | |
| | Repair of San Policarpio, Eastern Samar | | | | | | | | 2,178,000.00 | 2,178,000.00 | | |
| | Repair of San Miguel FS, North Leyte | | | | | | | | 2,000,938.13 | 2,000,938.13 | | |
| | | | | | | | | | TOTAL | MOOE | CO | |
| | | | | | | | | | 43,230,923.88 | 43,524,201.68 | - | |
| | | | | | | | | | GRAND TOTAL | 43,230,923.88 | | |


Prepared by:


SFO2 Leizl S Ong
 OIC, Financial Management Division

Prepared by:



SFO3 Christina T Lelis
 OIC, Plans and Programs Section

Recommend Approval by:


RAMIL R RIÑOS, CE
SUPT BFP
 Assistant Regional Director for Operations/

Approved by:


CHARLIE M GERZON, CE
SUPT BFP
 Assistant Regional Director for Administration


RENATO BADONG MARCIAL
SSUPT (DSC) BFP
 Regional Director